

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Board Meeting
Monday, August 8, 2016
Administration Building
6:00 P.M.

The Board of Trustees of Galena Park Independent School District met for a **Public Hearing and Regular Meeting** on Monday, August 8, 2016, with the following members present, to-wit: President, Wilfred J. Broussard, Jr.; Vice President, Jeff Miller; Secretary, Wanda Heath Johnson; Members: Dawn Fisher, Joe Stephens, Ramon Garza, Minnie Rivera and Dr. Angi Williams, Superintendent of Schools. Kathleen Bundy recorded the minutes.

At 5:35 p.m., President Wilfred Broussard stated that a quorum was present, and the Board would meet in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

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| Section 551.074 | Personnel – Deliberate appointment, employment, evaluation, re-assignment, duties, discipline or dismissal of a public employee. <ol style="list-style-type: none">1. Consider approval of the employment of contractual personnel as presented.2. Consider granting approval of a Senior Director for Recruitment and Retention position for the 2016-2017 school year. |
| Section 551.072 | Real Property – Discuss or deliberate purchase, exchange, lease or value of real property. <ol style="list-style-type: none">1. Deliberation regarding the potential purchase of property located in Houston, Texas 77015. |

At 5:57 p.m., Mr. Broussard announced that Executive Session was adjourned and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Broussard called for a motion to approve the employment of contractual personnel as presented. A motion was made by Joe Stephens and seconded by Dawn Fisher. The motion passed unanimously. (See attachment 1. to the August 2016 supplement minute book.)

Mr. Broussard called for a motion to grant approval of a Senior Director for Recruitment and Retention position for the 2016-2017 school year. A motion was made by Wanda Johnson and seconded by Jeff Miller. The motion passed unanimously. (See attachment 2. to the August 2016 supplement minute book.)

PUBLIC HEARING: At 5:58 p.m., Mr. Broussard called the Public Hearing to order and introduced Ella Moreaux, Executive Director for Educational Support, who presented the Annual Performance Report of the District's Optional Flexible School Day Program for the 2015-2016 school year. Mr. Broussard thanked Ms. Moreaux and the Public Hearing was adjourned at 6:03 p.m.

REGULAR MEETING: At 6:03 p.m., Mr. Broussard called the meeting to order. Jeff Miller opened the meeting with a prayer followed by the pledges to the American and Texas flags which were led by Wanda Johnson.

ADMINISTRATOR RECOGNITION: Dr. Williams and Wilfred Broussard, Jr. recognized the following:

Board Recognition

- A. Past Board President, Joe Stephens
- B. Board Officers for the 2016-17 School Year
 - a. President – Wilfred J. Broussard, Jr.
 - b. Vice President – Jeff Miller
 - c. Secretary – Wanda Heath Johnson

Campus Recognition

- A. Cobb Sixth Grade Campus was named a Gold Ribbon Neighborhood Middle School by Children at Risk.

Employee Recognition

- A. Kim Martin, Assistant Principal of North Shore Senior High, was named the Texas Association of Secondary School Principals Region 4 High School Assistant Principal of the Year.
- B. Lucia Palazzi, Assistant Principal of Woodland Acres Middle School, was named the Texas Association of Secondary School Principals Region 4 Middle School Assistant Principal of the Year.
- C. Lee Ramirez, Principal of Woodland Acres Middle School, was named the Texas Association of Secondary School Principals Region 4 Middle School Principal of the Year.

AUDIENCE ITEMS: Mr. Broussard introduced Dr. Pam Wells, Executive Director of Region 4 Educational Service Center. Dr. Wells presented Dr. Angi Williams the 2016 Region 4 Superintendent of the Year award. Dr. Williams received a standing ovation.

BOARD COMMENTS: Mr. Broussard thanked our instructors who are very dedicated to our students. Ramon Garza congratulated Dr. Williams. Dawn Fisher stated she is very proud of Dr. Williams.

NEW BUSINESS – ACTION:

1. Consider naming Wanda Heath Johnson as *delegate* and Minnie Rivera as *alternate* to the 2016 TASB Delegate Assembly to be held in Houston, Texas on Saturday, September 24, 2016.
2. Consider endorsing the nomination of Mrs. Carla Windfont, Crosby ISD Board of Trustees, for TASB Board of Directors, Region 4, Position A.
3. Consider approval of the Resolution to initiate the process of designation as a District of Innovation.

Mr. Broussard called for a motion to approve naming Wanda Heath Johnson as *delegate* and Minnie Rivera as *alternate* to the 2016 TASB Delegate Assembly to be held in Houston, Texas on Saturday, September 24, 2016. A motion was made by Dawn Fisher and seconded by Jeff Miller. The motion passed unanimously. (See attachment 3. to the August 2016 supplement minute book.)

Mr. Broussard called for a motion to endorse the nomination of Mrs. Carla Windfont, Crosby ISD Board of Trustees, for TASB Board of Directors, Region 4, Position A. A motion was made by Joe Stephens and seconded by Minnie Rivera. The motion passed unanimously. (See attachment 4. to the August 2016 supplement minute book.)

Mr. Broussard called for a motion to approve the Resolution to initiate the process of designation as a District of Innovation. A motion was made by Wanda Johnson and seconded by Ramon Garza. The motion passed unanimously. (See attachment 5. to the August 2016 supplement minute book.)

CONSENT AGENDAS– ACTION: So that audience members might better understand the Consent Agenda process, Mr. Broussard stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Broussard asked the Board if any item from the **General Consent Agenda** should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

A. Action - General Consent Agenda

1. Consider approval of the minutes of the Regular Meeting held on Monday, June 13, 2016, and the Board Workshop and Special Board Meeting held on Tuesday, June 21, 2016. (See the June 2016 Minute Book.)
2. Consider granting approval for the Texas Teachers Evaluation and Support System (T-TESS) calendar for the 2016-2017 school year. (See attachment 6. to the August 2016 supplement minute book.)
3. Consider granting approval for the Texas Teachers Evaluation and Support (T-TESS) list of appraisers for the 2016-2017 school year. (See attachment 7. to the August 2016 supplement minute book.)
4. Consider approval of District policy CCG (LOCAL) Local Revenue Sources: *Ad Valorem Taxes* at first reading. (See attachment 8. to the August 2016 supplement minute book.)
5. Consider approval of revision to district policy DCE (LOCAL) Employment Practices: *Other Types of Contracts* at second reading. (See attachment 9. to the August 2016 supplement minute book.)
6. Consider approval of revision to district policy DNA (LOCAL) Performance Appraisal: *Evaluation of Teachers* at first reading. (See attachment 10. to the August 2016 supplement minute book.)
7. Consider approval of District policy DNB (LOCAL) Performance Appraisal: *Evaluation of Other Professional Employees* at first reading. (See attachment 11. to the August 2016 supplement minute book.)
8. Consider approval of revision to district policy FEA (LOCAL) Attendance: *Compulsory Attendance* at second reading. (See attachment 12. to the August 2016 supplement minute book.)
9. Consider approval of the Resolution in Support of the Galena Park Youth Intervention Initiative. (See attachment 13. to the August 2016 supplement minute book.)
10. Consider approval of the 2016-2017 Educational Contract for Adult Basic Education between the Harris County Department of Education and Galena Park Independent School District. (See attachment 14. to the August 2016 supplement minute book.)
11. Consider granting approval of the Memorandum of Understanding between Galena Park ISD and San Jacinto Community College to provide Metal Trade classes to our students to begin in August 2016. (See attachment 15. to the August 2016 supplement minute book.)
12. Consider granting approval for the 2016-2017 Student Code of Conduct. (See attachment 16. to the August 2016 supplement minute book.)
13. Consider granting approval for the 2016-2017 Optional Flexible School Day Program Application. (See attachment 17. to the August 2016 supplement minute book.)
14. Consider granting approval for the 2016-2017 District and Campus Improvement Plans. (See attachment 18. to the August 2016 supplement minute book.)

15. Consider granting approval of the 2015-2016 Early Head Start Self-Assessment and Corrective Action Plan as presented. (See attachment 19. to the August 2016 supplement minute book.)
16. Consider approval of the revised Board Operating Procedures as reviewed at the Team of 8 Training on Monday, June 21, 2016. (See attachment 20. to the August 2016 supplement minute book.)
17. Consider approval of the T-TESS appraisal for teachers and the alternate appraisals for other staff members as presented. (See attachment 21. to the August 2016 supplement minute book.)

A motion was made by Dawn Fisher and seconded by Jeff Miller to approve the General Consent Agenda as presented. The motion passed unanimously.

Mr. Broussard asked the Board if any item from the **Construction Consent Agenda** should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

B. Action – Construction Consent Agenda

1. Consider approval to process the final payment to American Mechanical Services LLC for life cycle project #927-2015 MEP HVAC Renovations at Galena Park High, Galena Park Middle, Woodland Acres Middle, and Woodland Acres Elementary schools with a final construction cost not to exceed \$710,000.00. (See attachment 22. to the August 2016 supplement minute book.)
2. Consider approval to process the final payment to TDIndustries for life cycle project #928-2015 MEP HVAC Renovations at Administration Building, Jacinto City Elementary-Library, North Shore Elementary, and Tice Elementary with a final construction cost not to exceed \$560,000.00. (See attachment 23. to the August 2016 supplement minute book.)
3. Consider approval to process the final payment to ISI Commercial Refrigeration, Inc. for student nutrition project #113-2016 Havard Elementary Serving Line Replacement for a final construction cost not to exceed \$150,000.00. (See attachment 24. to the August 2016 supplement minute book.)
4. Consider granting approval to Harris County Flood Control District for an easement at Pyburn Elementary along Hunting Bayou as presented. (See attachment 25. to the August 2016 supplement minute book.)
5. Consider approval to process the final payment to Kommercial Kitchens for student nutrition project #002-2015 Galena Park High School Servery and Cold Storage Replacement with a final construction cost not to exceed \$390,000.00. (See attachment 26. to the August 2016 supplement minute book.)

A motion was made by Wanda Johnson and seconded by Jeff Miller to approve the Construction Consent Agenda as presented. The motion passed unanimously.

Mr. Broussard asked the Board if any item from the **Financial Consent Agenda** should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

C. Action –Financial Consent Agenda

1. Consider approval of the proposed Budget Amendments for the month of July 2016. (See attachment 27. to the August 2016 supplement minute book.)
2. Consider approval of a substitute daily rate of \$130.00 for the Superintendent's administrative assistant position. This daily rate will be included in the 2016-2017 Non-Teaching Substitute Pay Schedule. (See attachment 28. to the August 2016 supplement minute book.)
3. Consider approval to call the public hearing for the purpose of discussing the 2016-17 Budget and Tax Rate on Tuesday, August 23, 2016, at 5:30 pm to be held at the District's Administration Building, and authorize the Administration to publish the required public notice. (See attachment 29. to the August 2016 supplement minute book.)
4. Consider approval of the resolution for resale of property described in Exhibit A through public auction at a suggested minimum opening bid price of \$25,000 (as outlined in Exhibit A). (See attachment 30. to the August 2016 supplement minute book.)
5. Consider approval of the tax refund request for overpayment of taxes for Cardenas, Leopoldo B. in the amount of \$1,416.98. (See attachment 31. to the August 2016 supplement minute book.)
6. Consider approval of payment to CRW Consulting for E-Rate consulting and filing services provided during the contract period of July 1, 2015 to June 30, 2016 for an estimated annual cost of \$70,000. (See attachment 32. to the August 2016 supplement minute book.)
7. Consider approval for Operations-Manual Trades Stipends and Incentives for 2016-2017. (See attachment 33. to the August 2016 supplement minute book.)
8. Consider approval of the award of RFP 17-001 Support Services Uniforms for the initial contract for the period of September 1, 2016 through August 31, 2017, for an estimated annual expenditure of \$50,000 with the following vendors. (See attachment 34. to the August 2016 supplement minute book.)

Brentwood Marketing, LLC
G&K Services, Inc.
Graphics Unlimited

9. Consider approval of the renewal of the active agreement with Tri-County East Regional Day School Program for the Deaf for the period of August 2016 through June 2017 for an estimated annual expenditure of \$180,000. Actual cost may increase based on utilization of contracted services. **(See attachment 35. to the August 2016 supplement minute book.)**
10. Consider approval of the Master Interlocal Agreement with Region 11 Education Service Center. **(See attachment 36. to the August 2016 supplement minute book.)**
11. Consider approval of the Contract with Metamorphosis Concepts to provide specialized services to students and their families for the 2016-2017 school year at an annual estimated cost of \$56,650. **(See attachment 37. to the August 2016 supplement minute book.)**
12. Consider approval of the purchase of Istation license for 15 campuses in the amount of \$100,500. **See attachment 38. to the August 2016 supplement minute book.)**
13. Consider approval of the license agreement with NRG Stadium to host 2016-17 graduation ceremonies on May 21, 2017 for an estimated cost of \$62,400. **(See attachment 39. to the August 2016 supplement minute book.)**
14. Consider approval of the Leadership System Mentoring Program for the period of August 2016 to June 2017 for an estimated annual expenditure of \$75,000 with McGuire Associates Consulting. **(See attachment 40. to the August 2016 supplement minute book.)**
15. Consider approval of the provider agreement with Pediatric Services of America to provide private duty nursing services for a District student at an estimated cost of \$81,700. **(See attachment 41. to the August 2016 supplement minute book.)**
16. Consider renewal of the General Liability, Auto Liability & Physical Damage, Educator's Legal Liability and Crime Insurance as presented. **(See attachment 42. to the August 2016 supplement minute book.)**
17. Consider approval of the service agreement with Avondale House to provide day school and speech therapy services for the period of September 1, 2016 to August 31, 2017 at an estimated cost of \$189,240. **(See attachment 43. to the August 2016 supplement minute book.)**
18. Consider approval of the service agreement with Texana Children's Center for Autism to provide applied behavior analysis from September 1, 2016 through August 31, 2017 for an estimated amount of \$82,042. **(See attachment 44. to the August 2016 supplement minute book.)**
19. Consider approval of the sale and execution of the resale deed for \$1,698.62 to purchase Tract 1: Lots 1 and 2, Block 69, Fidelity Addition; and Tract 2: Lots 5 and 6, Block 69, Fidelity Addition. **(See attachment 45. to the August 2016 supplement minute book.)**
20. Consider approval of the Board Resolution relating to the approval and review of the investment policies and investment strategies for the District's current Other Revenues Investment policies CDA (LEGAL) dated October 20, 2015 and CDA (LOCAL) dated May 29, 2015. **(See attachment 46. to the August 2016 supplement minute book.)**
21. Consider renewal of RFP 15-004 for Warehouse Supplies, for year three of the initial contract for the period of September 1, 2016 through August 31, 2017 for an estimated annual expenditure of \$200,000 with the following vendors. **(See attachment 47. to the August 2016 supplement minute book.)**

AFP School Supply	Graphics Unlimited, Inc.	Quill Corp
Buckeye Cleaning Center	Henry Schein Medical	School Health Corp
Butler Business Products	Interboro Packaging Corp	Standard Stationery Supply
Central Poly Bag Corp	Komputer+ Peripherals	Tejas Office Products, Inc.
DASH Medical Gloves, Inc.	Liberty Office Products	The Tree House, Inc.
Daxwell	National Art & School Supplies	Tronex International, Inc.
Dunbar Security Products	Office Depot	Unipak Corp
Pyramid School Products	Vesco Business Products	Xpress Business Products
22. Consider approval of the correction resale deed replacing the deed filed under Harris County Clerk's File 20150439280 and corrects the legal description for Tract 2 to be Lots 35 & 36; and corrects the account no. for Tract 3 to be account no. 0141260700017. **(See attachment 48. to the August 2016 supplement minute book.)**
23. Consider approval of the purchase of ten 78-passenger school buses and ten special needs buses for student transportation from Thomas Bus Gulf Coast via the Buyboard Contract #459-14, fourteen support vehicles from Caldwell Country Chevrolet via the Buyboard Contract #430-13, and one support vehicle from Houston Freightliner via the H-GAC Contract #HT06-16 for an estimated total of \$1,951,795. **(See attachment 49. to the August 2016 supplement minute book.)**
24. Consider approval of the renewal of RFP 15-003 for Classroom Furniture & Cafeteria Tables for year three of the initial contract for the period of September 1, 2016 through August 31, 2017 for an estimated annual expenditure of \$100,000 with the following vendors. **(See attachment 50. to the August 2016 supplement minute book.)**

Gateway Printing & Office Supplies, Inc.	Lakeshore Learning Materials
Hertz Furniture	School Specialty, Inc.
J.R., Inc.	South Texas School Furniture

25. Consider approval of the resolution committing 100% of Campus Activity Fund balance at August 31st of each fiscal year end as a portion of the Special Revenue Fund balance as presented.
(See attachment 51. to the August 2016 supplement minute book.)

A motion was made by Dawn Fisher and seconded by Joe Stephens to approve the Financial Consent Agenda as presented.
The motion passed 6-0-1 with Jeff Miller abstaining.

INFORMATION: The following documents were presented for information:

- A. Sonya George, Deputy Superintendent for Operational Support/Chief Financial Officer**
1. Comparative Tax Collection Report for the period of September 1, 2015 – May 31, 2016, and September 1, 2014 – May 31, 2015
 2. Comparative Tax Collection Report for the period of September 1, 2015 – June 30, 2016, and September 1, 2014 – June 30, 2015
 3. Quarterly Investment Report for the period of March 1, 2016 through May 31, 2016
 4. Monthly Donation Report for the period of June 1, 2016 through July 31, 2016
 5. Annual Report of the District's Cooperative Purchasing Program Management Fees for fiscal year 2016-2017
- B. Kenneth Wallace, Deputy Superintendent for Educational Support and School Administration**
1. Early Head Start 2014-2015 Annual Report to the Public
 2. Early Head Start Update and 205 Expenditure Report Summaries
 3. Office of Head Start Environmental Fiscal/ERSEA Monitoring Review Report
- C. Terri Moore, Assistant Superintendent for Communication Services and Professional Development**
1. Scoreboard Advertising Report

There being no other business before the Board at this time, the meeting was adjourned at 6:27 p.m.



Wilfred J. Broussard, Jr., President

ATTEST:



Wanda Heath Johnson, Secretary